

Nassau County Library Association
 Executive Board Meeting Minutes
 Nassau Library System
 June 14, 2013

In Attendance: Dalal Fatoush, Syntychia Kendrick-Samuel, Mary Robinson, Jean King, Art Friedman, Ken Bellafiore, Elaine Cummings-Young, Maureen Chiofalo, Deirdre Goode, Jan Heinlein, Ed Goldberg, Peter Dirona, Bobbi Benigno, Laura Giunta, Frank McKenna, Amrita Madray, Chris Marra, Jessica Tymecki, Mamie Eng, Rocco Cassano.

Call to Order: The meeting was called to order by President Elaine Cummings-Young at 9:45 AM.

I. Review and Approval of the Previous Minutes and Notes

- a. Art Friedman moved to approve the minutes.
- b. Syntychia Kendrick-Samuel seconded the motion. The minutes were approved unanimously.

II. Treasurer's Report: Ed Goldberg

- a. The following is the June Treasurer's Report:

June Treasurer's Report

	<u>Bank Balances</u>	
	<u>May 31, 2013</u>	<u>April 30, 2013</u>
Checking Account		
TD Bank	\$ 2,686.33	\$ 7,164.29
 Savings		
TD Bank Checking Account	<u>52,407.16</u>	<u>50,402.86</u>
	<u>\$ 55,093.49</u>	<u>\$ 57,567.15</u>
 <u>Special Funds</u>		
 Intellectual Freedom/Civil Service		
TD Bank Money Market	\$ 10,406.02	\$ 10,404.25
 NCLA Scholarship		
TD Bank Money Market	\$ 30,694.86	\$ 30,664.84
 Continuing Education Grants		
TD Bank Money Market	\$ 6,966.28	\$ 6,950.39

Year to Date Income-thru May 31, 2013	\$33,514.26
Year to Date Expenditures-thru May 31, 2013	\$23,687.15

- a. There was \$0 dollars in the Chase account. Treasurer Ed Goldberg said he needs to close the Chase account.
- b. There was approximately \$10,000 in the Intellectual Freedom fund has \$10,000.
- c. There was approximately \$30,000 in the Scholarship fund. Year to date income
- d. Treasurer Ed Goldberg reported that NCLA was doing well so far in terms of their funding.
- e. Dalal Fatoush moved to receive the Treasurer's Report. Peter Cirona seconded the motion. The Treasurer's Report was approved unanimously.

III. President's Report: Elaine Cummings-Young

- a. Mary Robinson from Freeport Public Library was named the co-chair of NCLA's Outreach Committee
- b. President Elaine-Cummings-Young reminded the members of the trip to the Long Island Ducks Game, which will be held on Friday, August 23.

IV. DIVISION REPORTS

- a. **Academic & Special Libraries – Danielle S. Apfelbaum (Absent/No Report)**
- b. **Children's Services – Marie Drucker (Absent)**
 - i. The Children's Services Division (CSD) last met on Monday, June 3, at the Malverne Public Library.
 - ii. CSD was working on several projects, which include:
 - 1. Getting a speaker for our December installation breakfast
 - 2. Devising a survey to send to all youth services librarians in Nassau County regarding school and public library collaboration
 - 3. Creating a Children's Services Division website/blog, probably using WordPress)
 - 4. Planning a fall trip to the Society of Illustrators for their Original Art show
 - 5. Seeking out new board members. The survey will most likely go out this fall.
 - iii. CSD set the dates for our fall meetings. They will not be meeting during July and August. CSD fall meeting dates are:
 - 1. Monday, September 23
 - 2. Monday, October 21
 - 3. Monday, November 18 (might be pre-empted for our fall program/trip)
 - 4. Monday, December 2 -- CSD Installation Breakfast at Old Bethpage State Park
 - 5. Monday, December 16
 - iv. All CSD meetings will be at 9:30 a.m. at locations yet to be determined.

- v. As CSD endeavors to find new board members, they ask all of its membership to attend these meetings.
- c. Media Services – Grace Palmisano (Absent/No Report)**
- d. Programming & Public Relations – Dolores Nicholes (Absent)**
- i. The Programming and Public Relations Division was looking for a division president.
- e. Reference & Adult Services – Jean King**
- i. RASD presented a program on June 3, “Putting Leaves on Your Family Tree,” at the West Hempstead Library. There were 23 people in attendance.
 - ii. RASD’s next program will be an author breakfast on Oct.10 at Carlyle on the Green. The speaker will be mystery writer Triss Stein.
 - iii. RASD will not have any executive board meetings in July or August.S
- f. Support Staff Division – Connie Stanga (Absent)**
- i. Dalal Fatoush presented the Support Staff Division report.
 - ii. The Support Staff Division will be having a computer workshop called “Intermediate WORD” at the Plainview-Old Bethpage Library on June 27 at 9:30 am. Another computer workshop will be planned for the fall.
- g. Young Adult Services – Courtney Greenblatt (Absent)**
- i. The annual YASD June Luncheon was on June 6 at the Hofstra University Club. The guest speaker, Daryl Grabarek of School Library Journal, presented “Touch and Go: A Guide to Apps and Enhanced Books for Teens”.
 - ii. The winner of the 2013 YASD Award for Excellence in Programming is Lori Gerbasi, Young Adult Librarian at Port Washington Public Library. Ms. Gerbasi received the award for the program *TeenSpace Hunger Games Party District 12.0* at the annual YASD June luncheon. YASD recognized the other nominated librarians/programs:
 1. Peter Cirona and Susan Bazzicalupo- Massapequa Public Library/*Summer Book Buddies for Children and Teens at the Westfield Sunrise Mall*
 2. Natalie Korsavidis- Farmingdale Public Library/*Glow Party*
 3. Barbara Mickowski- Oceanside Public Library/*OCL Players*
 4. Dina Schuldner- Mineola Public Library/*Birthday Bash Challenge*
 - iii. YASD thanked the YASD Award for Excellence in Programming Award committee:
 1. Syntychia Kendrick-Samuel, Chair, (Uniondale)
 2. Cathy Loechner (Shelter Rock)
 3. Sharon Long (Syosset)
 4. Lauren Taylor (Roosevelt)

- iv. The next YASD Executive Board meeting is on September 12 at Great Neck Library.

V. COMMITTEE REPORTS

a. Archives – Stuart Schaeffer (Absent/No Report)

b. Civil Service – Ken Bellafiore

- i. The joint NCLA and Member Library Directors (MLD) Civil Service Committee met on May 31 to review a library aide job description that had been sent to the committee by Civil Service Commission.
- ii. The committee met with the Civil Service Commission last February regarding library assistant and library aide.
- iii. Civil Service revised the description of the library aide position. It was approved and was waiting MLD executive board approval.
- iv. The NCLA Civil Service Committee had been waiting for the MLD Executive Board agenda, but at the meeting with them the MLD Executive Board decided to dissolve the joint committee. It was unanimously voted on by MLD executive board.
 - 1. In 2008, the committee was formed as a joint committee. NCLA and MLD had decided to join together as a committee and decided MLD would write the agenda for the committee
 - 2. The decision still has to be approved by the MLD committee members. If it is not approved, the resolution will go back to the MLD Executive Board.
 - 3. MLD stated the reason for the dissolution of the joint committee was that MLD focuses on what directors believe needs to be changed and what issues need to be approached regarding Civil Service. This may be different than NCLA's focus, which serves librarians and library staff rather than just directors.
 - 4. The other reason MLD gave for the dissolution was that a position had been vacated in the NCLA Civil Service committee and there is a lack of NCLA members involved. It was pointed out that the reason for a lack of NCLA membership involvement often has to do with directors not allowing NCLA members to attend meetings during work hours.
 - 5. President Elaine Cummings-Young stated that MLD should have approached the dissolution differently, but said the dissolution of the joint committee goes through, that NCLA will create its own civil service committee separate from MLD.
 - 6. Art Friedman noted that NCLA had a Civil Service Committee for forty years prior to the decision of a joint committee with MLD. Art Friedman also noted that, during his tenure as president, the committee had been able to establish a dialogue with the Nassau County Civil Service Commission without MLD's involvement.

7. Art Friedman stated that while there is a need for directors to have input into Civil Service, it was also important for librarians and library staff to have input. If MLD only wants the input of directors, then they are doing a disservice to Civil Service. Art Friedman agreed that if the decision goes through that NCLA will create their own separate committee again.
8. Bobbi Benigno agreed that the joint committee should not be dissolved. She also noted that librarians and library staff are less inclined to complain now if they are working out of title because they are afraid of losing their jobs. She said the Personnel Professional Committee was willing to become involved.
9. Mamie Eng stated that NCLA needs to reestablish itself with regards to the Civil Service Commission. If Karl Kampe, the Executive Director of the Nassau County Civil Service Commission, won't listen, then NCLA needs to push its agenda to MLD.
10. Civil service can still offer NCLA members help outside of policy issues, such as providing information on certification.
11. Frank McKenna said he was on the MLD Executive Board and believed that NCLA should have a Civil Service Committee. He also stated that Karl Kampe is looking to speak to the board of trustees. He noted that some directors will let staff attend NCLA meetings, but some do not.
12. Art Friedman said that MLD is setting the direction and agenda, but then complained that there weren't enough members on the NCLA committee. Art noted that it seemed like MLD only wanted rank and file members doing the grunt work while MLD came up with the agenda.
13. Rocco Cassano noted that directors are frustrated with Nassau County Civil Service because it was difficult dealing with the commission.
14. Syntychia Kendrick-Samuel stated that it was disrespectful to librarians, who are professionals with degrees, when Karl Kamp only wanted to speak to the Board of Trustees rather than with librarians.
15. Art Friedman stated that NCLA needs to try to open a dialogue with Nassau County Civil Service, but can contact New York State Civil Service if necessary.
16. President Elaine Cummings-Young noted that if a dialogue with Karl Kampe is not possible, NCLA will either find other members of Civil Service to speak to or go to the state level. She also noted that she had sent a letter to all directors in MLD before the vote to argue against dissolution of the joint committee.
17. There was concern that some directors will try to push library aides and clerical staff into doing librarian jobs.

Constitution & Bylaws – Maureen Chiofalo

- v. Maureen Chiofalo handed in the Constitution and Bylaws folder and will be retiring.
- vi. There was now a position open in the Constitution and Bylaws Committee for chair.

c. Continuing Education – Peter Cirona

- i. The Continuing Education Committee is preparing for its Friday, July 12 program, “Business Information for the Layperson,” to be taught by Curt Friehs of the SUNY Old Westbury Library. The program will be held at NLS in the Andrew Geddes Meeting Room from 9:30AM until 12:00PM. Committee co-chair Lee Gundel is designing the flyer. Fees will be \$5 for NCLA and SCLA members as well as library school students, and \$15 for others. 2.5 contact hours will be awarded.

d. Directory – Art Friedman

- i. The directory was in print. Art Friedman was waiting for the directory to come back from the print shop and hopes it will arrive in week to a week and half. Once the directories arrive, he will send them out to NCLA members. The cover of the directory was a silver color.

e. Finance – Jan Heinlein

- 1. Jan Heinlein will begin an audit of NCLA.
- 2. Jan Heinlein will start preparing for 2013-2014 budget
- 3. The deadline for budgets for committees and divisions will be toward the end of July. Jan Heinlein will attach sample worksheet used previously when emailing chairs regarding their budgets.
- 4. If any chair needs any details of expenses to date, please contact Ed Goldberg.

f. Institutional Services – Amrita Madray

- i. Institutional Services is in the process of planning another author visit. The time frame and date has yet to be determined.
- ii. Caroline Bock, the author of *Lie*, will visit sometime in August. Her book is based on a true story dealing with hate crimes and teenagers. The Institutional Services committee will order 10 books to give students a chance to read the book.
- iii. The committee still offers books and resources for members.

g. Intellectual Freedom – Jeffrey Feinsilver

- i. The Intellectual Freedom committee met June 12 at the Merrick Library.
- ii. The committee may offer the copyright program on an every other year basis.
- iii. While the Intellectual Freedom committee reviewed the art contest this year, the committee will try to enlist members of the Children Young Adult Divisions for help judging next year.

- iv. The committee was still looking for a topic for the LILC.
- v. The committee was working on the program Freedom to Read Get Together to be held sometime in late October.
- vi. Jeffrey Feinsilver reported on some news items.
 1. Jeffrey Feinsilver told the members about Edward Snowden, who revealed an NSA program that involved the government accessing people's cell phones. The members of congress seem to be on the side of security, as do the majority of citizens, rather than the side of privacy. Hopefully this will lead to more discussion on the Patriot Act.
 2. Library of Congress will be archiving Twitter from 2010 on.
 3. There is controversy in the Chicago school systems regarding the book *Perks of Being a Wallflower* and the graphic novel *Persopolis* being in the middle schools and high schools.
 4. There was still an issue with Social Media and how it relates to employee privacy. The question was if employers have a right to use social media to get information on potential and current employees.
- vii. The committee will not be meeting in the summer. Meetings will resume in either late August or early September.
- viii. Art Friedman noted that in the eighties, libraries were dealing with library confidentiality. With the NSA, the privacy of what people are reading is gone if they are downloading ebooks and other material online.

h. LDA Award – Marcia Olsen (Absent/No Report)

i. Legislation – Frank McKenna

- i. Art Friedman said that NYLA was in Albany recently, pushing non-money issues and are already considering what issues to focus on next year.
- ii. The Nassau County Legislative Breakfast will be held on October 4 at Farmingdale Library.
- iii. PLDA will have a golf outing to raise money for PAC issues on September 12. There is only one team from Nassau County, and usually they have to recruit members from other counties.
- iv. Advocacy Day will be February 27, 2014, which is a Thursday. PLA will be held in March.
 1. There will not be legislative breakfast held on Advocacy Day.
 2. LILRC will schedule the appointments for Advocacy Day, as they usually do.
 3. Last year, 170 people attended Advocacy Day. Next year, hopefully even more people will attend.
 4. The money added to the library budget by the New York State Legislators is only a restoration of funding lost in 2007, rather than an increase to funding.

- v. The PAC event at the Air Museum had 90 to 95 people to attend. About \$8,000 dollars was raised and donated to the PAC.
- vi. An event was held at South Huntington Library that honored NY State Senator Carl Marcellino. The committee is planning a similar event for NY State Senator Charles Fuschillo in Amityville. The senators appreciate the events. Think about inviting local reps to be there at the library
- vii. A meeting was held with LILRC and New York representatives.
- viii. Congresswoman Carolyn McCarthy has been diagnosed with lung cancer. She has met with members of NCLA consistently for the last three years to discuss library issues.
- ix. Congressman Peter King spent about an hour meeting with Frank McKenna and the Legislation Committee. The meeting was cordial.

j. Long Island Library Conference – Jessica Tymecki

- i. The Long Island Library Conference (LILC) will meet at the Dix Hills Branch of the Half Hollow Hills Library on Thursday, June 20 at 9:30Am.
- ii. While the committee doesn't have the exact numbers, the LILC raised approximately \$20,000.
- iii. The committee will likely be placing a down payment for the Marriott for next year's conference soon.
- iv. The committee was looking for members.
- v. Syntychia Kendrick-Samuel will be serving on the Programming Committee.
- vi. There were still openings in the Registration Committee. NYLA will probably be responsible for registration, so there might not be a need for as many NCLA members on the Registration Committee this year.
- vii. For the last LILC, NCLA members had to double-up on positions because there weren't enough members that volunteered.
- viii. Tracy Geiser, who works at Half Hollow Hills Library, will be the new chair of the LILC committee.

k. Membership, Promotion, and Mailing – Art Friedman

- i. As of the afternoon of June 13, NCLA had 854 members.
- ii. Previous NCLA members haven't rejoined, including directors and heads of divisions.
- iii. Art Friedman asked NCLA members to let him know if there are members no longer working at their library, so that he does not keep sending mail to them.
- iv. Institutional membership was now at 64. Many members are vendors. One vendor gave a significant donation to the scholarship fund.
- v. Trustee membership went up significantly in June and was up more than last year this time.
- vi. Retirees were down a little from this time last year.

l. Mentoring – Natalie Korsavidis

- i. The committee will try to contact library schools in the area to find more mentees. There were many librarians interested in mentoring.

m. NCLA Promotions (No Report)

n. Newsletter – Mamie Eng

- i. Today was the deadline for newsletter.

o. Nominations – Natalie Korsavidis

- i. Natalie Korsavidis asked that NCLA members think of new people for nominations. The committee already had nominations for approximately 3-4 directors.
- ii. NCLA was looking for nominations for Vice President.
- iii. Terms begin in January 2014.
- iv. The committee will try to meet during the summer.

p. Outreach – Lee Gundel (Absent)

- i. New Co-Chair Mary Robinson spoke. She said she was looking to working with NCLA and becoming more involved.
- ii. Marie Robinson will be meeting with Lee Gundel.

q. Personnel Issues and Professional Concerns –Bobbi Benigno

- i. Other than tentative ideas for Fall programs, the committee had nothing to report.
- ii. The committee offered to help with the new Civil Service in any way they are needed

r. Programs (Annual Dinner)/Fundraising – Chris Marra

- i. The committee will be sending out a “Save-the-date” on the listserv for the annual dinner.
- ii. In the fall, the committee will ask each division to prepare a raffle for the dinner. Dalal Fatoush and Natalie Korsavidis will be working on the raffles.
- iii. The dinner will be held Friday, January 10.
- iv. Frank McKenna stated that checks were still coming in from the marathon. The money will be used to help the three libraries in Nassau County impacted by Hurricane Sandy. \$2,399.39 was raised in total.
- v. 37 people attended the Islanders game.
- vi. Natalie Korsavidis noted that a lovely letter was sent to NYLA thanking them for the donations and contributions they raised to help libraries impacted by Hurricane Sandy.

s. Recruitment & Scholarship – Alicia Sanchez (Absent/No Report)

t. Retirees – Bobbi Benigno

- i. The May 19th meeting was held at Domenico's Italian Restaurant. Many thanks to Mary Genovese who took care of RSVPs and assisted while Bobbi Benigno was away.
- ii. On June 11th, the Retiree Committee had a self drive "road trip" to the LI Museum in Stony Brook followed by lunch at Pentimento Italian Restaurant. All four of the people who went loved it. Thank you to Karen Maletz who assisted Bobbi Benigno.
- iii. The next committee meeting will be Tuesday, July 16 at 9:30 in the NLS Preview Room. This will be a book share as well as mailing.
- iv. The August meeting will also be in the Preview Room, Tuesday August 13 at 9:30. This will be a meeting and book share.
- v. On Sept. 25th, Wednesday at 10, the committee will have a field trip to a Project Independence outreach office in Roslyn Heights where Claudia Poglianich, Director of Outreach will explain Project Independence and then take us on a tour of resources to seniors. The limit is 20 and there were several people who pre-registered. The program gives CEUs. Luncheon will follow. Carolyn Ayers, who is very interested in this Project as well as brought information to Bobbi Benigno will be assisting. Luncheon to follow but restaurant not selected.
- vi. On October 8, the committee reserved a room, but were waiting for confirmation from a speaker.
- vii. November information was not finalized.
- viii. December 10 on Tuesday at 9:30AM at NLS the committee will host the Holiday Cookie Swap. Carolyn Ayers and Florine Polner volunteered to assist.
- ix. The committee was considering setting up its own Facebook page.
- x. President Elaine Cummings-Young said that the committee can also use the NCLA page for postings.
- xi. Bobbi Benigno typically sends out emails to 28 people who are active. There are 10 members who are really active.
- xii. Art Friedman noted that the members of the retiree group lived all across the country.

u. Statistics – Mamie Eng (No Report)

v. Webpage – Rocco Cassano

- i. The NCLA listserv was being moderated. Posts will not be instantaneous, but reviewed before being posted.
- ii. President Elaine Cummings-Young said that NCLA was thinking about updating or changing the website. Rocco Cassano noted that he was planning to possibly transfer the site to WordPress as well as "pass the baton." NCLA was asking for people with experience with WordPress to volunteer.

VI. LIAISON REPORTS

- a. **Long Island Library Resources Council – Min Liu (Absent/No Report)**
- b. **Member Library Directors – Frank McKenna**
 - i. Frank McKenna said that Island Park Public Library had canvassed for a new director, but did not hire anyone yet.
- c. **Nassau Library System –Elizabeth Olesh (Absent)**
 - i. NLS had been interviewing for an outreach position and already have a finalist. NLS hope to have someone hired soon
 - ii. NLS said they plan to do information sessions regarding the next cycle of construction funding.
 - iii. NLS was in the process of setting up a retirement workshop and will have more information regarding it in July.
- d. **Nassau BOCES School Library System – Carl Vitevitch (Absent/No Report)**
- e. **New York Library Association – Art Friedman**
 - i. The annual NYLA conference will be held September 25-28 at Niagara Falls.
 - ii. Jetblue started announcing low price fairs, starting at \$49.
 - iii. Art Friedman said he hoped everyone will be able to attend.
 - iv. LILRC set up the reception for the conference at the Hard Rock Café.
 - v. The library assistant training program which NYLA established a few years ago met last month. NYLA was still working on a curriculum for the program, but the program was effective so far. Ed Goldberg, Art Friedman, Tracey Geiser, and Chris Marra are all involved. There was not a definitive date when the program will be offered next.
 - vi. NYLA elections will be soon and ballots should be sent out in June.
 - vii. NYLA was looking to hire an assistant director who will lobby for the organization.
 - viii. Syntychia Kendrick-Samuel will be presenting at ALA about young adult programs.
- f. **Suffolk County Library Association – Tracy Van Dyne (Absent/No Report)**

VII. OLD BUSINESS

- a. There was no old business.

VIII. NEW BUSINESS

- i. Queens College lost ALA accreditation, but was currently working to get it back. CW Post had a similar type of situation, but were able to get accreditation back relatively quickly. Currently, accreditation lasts only until Spring 2015, so anyone who is currently enrolled and graduates by then will have graduated from an accredited school. Queens College was not accepting new students.

- ii. There was debate on whether or not ALA should be the organization accrediting library programs.
- iii. Ed Goldberg will be on vacation from July 13 to July 20, so if anyone needs checks or needs to send checks, please do so before then.

IX. Adjournment: The meeting was adjourned at 11:05AM by President Cummings-Young.

Respectfully submitted,

Laura Giunta
Secretary