



**2018**

Request for Payment  
Attach bill, receipt, etc.

Send as follows to:

**Laura Giunta**

Garden City Public Library

60 Seventh Street

Garden City, NY 11530

(Phone) 516-742-8405 ext. 242

Email: [laurag@gardencitypl.org](mailto:laurag@gardencitypl.org)

---

Date: \_\_\_\_\_

Check should be made payable to: \_\_\_\_\_

Amount: \_\_\_\_\_

Explanation: \_\_\_\_\_

Account:

(Division, Committee, etc.): \_\_\_\_\_

Check should be sent to:

Name/Library: \_\_\_\_\_

Address: \_\_\_\_\_

Town, State, Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

Approved for Payment:

Received by Treasurer:

Date: \_\_\_\_\_

Date: \_\_\_\_\_

President's Signature: \_\_\_\_\_

Account: \_\_\_\_\_

Check Number: \_\_\_\_\_